

St. Andrew's
Annual Report
of 2018



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Clergy & Staff

Rector.....	The Very Rev. Tim Heflin
Associate Rector	The Rev. Margaret Peel
Parish Administrator	Michelle Ramsdell
Communications Director	Emily Nein
Connections Coordinator	Amy Dutton
Director of Music.....	Aaron Goen
Preschool Director.....	Jeanne Jones
Sexton	Carlos Guzman

Vestry

Senior Warden	Pam Rozelsky
Junior Warden.....	Christine Kelly
Treasurer	Chris Conrad
Register	Mark Foster
Building & Grounds.....	Paul Foley
Fellowship	Mark Foster & Rebecca Umberger
Formation.....	January Layman-Wood & Jane Girondo
Outreach.....	Elaine Runkel & Jonathan Withington
Stewardship.....	Pat Brown & Tom Longin
Welcome & Worship.....	Julie Morgan

Preschool Board of Directors

Rector.....	The Very Rev. Tim Heflin	Vestry Member	Elaine Runkel
Director.....	Jeanne Jones	Parish Member	Barbara Klix
Chairperson	Carol Robinson	Parent Representative	Maureen Hallworth
Treasurer	Anne Brannam	Parent Representative	Jen Stockburger
Secretary	Ann DiMisa	Community Member.....	Laura Kaniewski
Vestry Member	Jane Girondo		

A Letter from the Rector



Q. What are the sacraments?

A. The sacraments are outward and visible signs of inward and spiritual grace, given by Christ as sure and certain means by which we receive that grace. (The Book of Common Prayer, p. 857)

The question about what makes a sacrament a “sacrament” is always discussed in Confirmation or Sunday School classes in the Episcopal Church, and perhaps in the church in which you were raised. The chief sacraments are the Eucharist and baptism, meaning that the baptismal promise (covenant) we make and receiving communion are the basis for our identity - and the reason we exist as a church known as St. Andrew’s.

In the pages that follow you will see and read about a lot of outward and visible things we have done in the past year as a congregation, and both the activities and numbers do tell an important part of the story. Yet, numbers cannot tell the full story of the mysterious and grace-filled ways in which God’s spirit has been at work in us.

When it comes to these outward and visible signs of God’s grace I am convinced that we never see the majority of the ways in which grace is offered and received, or how that grace is fully measured.

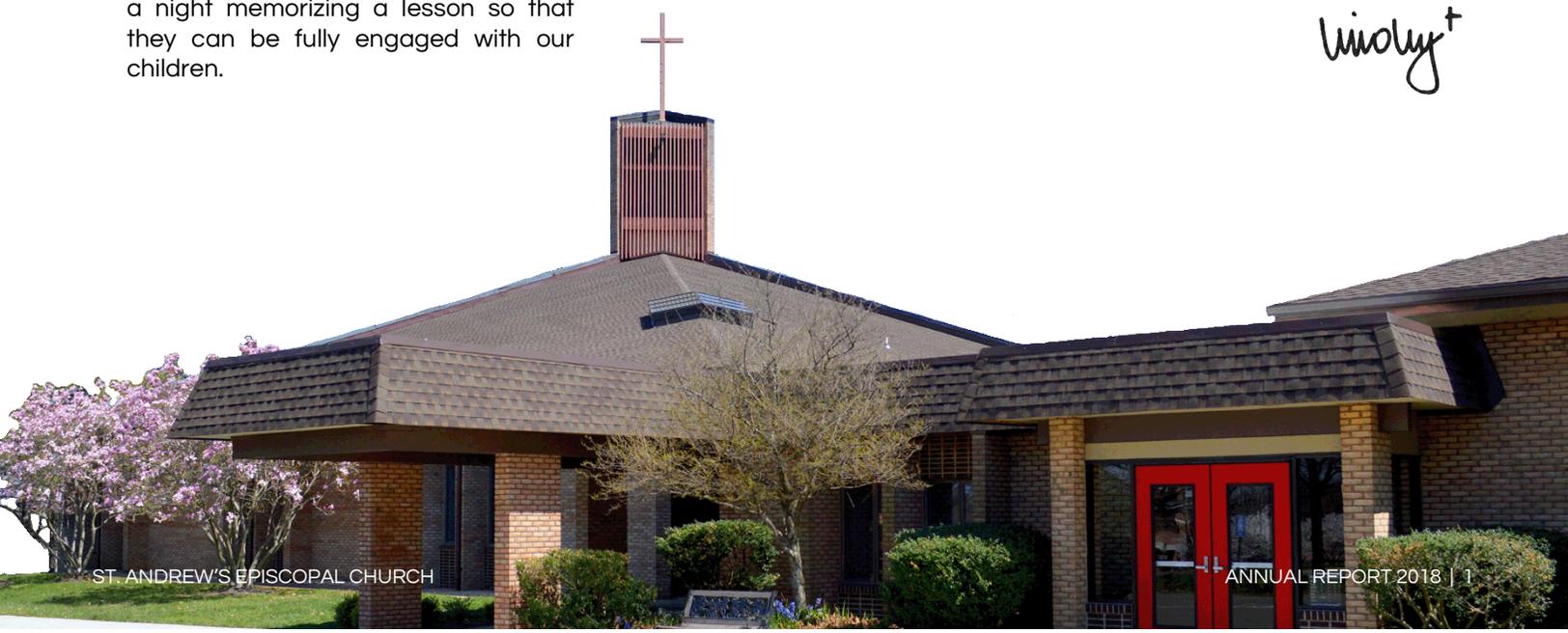
- You may never see the Sunday School teacher or mentor who pulls a student aside to ask how they are doing.
- You may never see those who faithfully come every Friday to fold the worship service bulletins.
- You may never see the Godly Play teacher who spends a night memorizing a lesson so that they can be fully engaged with our children.

- You may never see our incredible office staff doing whatever it takes to get the job done.
- You may never see those who faithfully prepare the altar before and after a worship service, including those who create beautiful flower arrangements.
- You may never see the person or family that makes a sacrifice by pledging to our budget and shared ministry.
- You may never see Amy Dutton and moms making hundreds of crafts for children’s activities.
- You may never see those who teach English to our neighbors in need of learning our culture.
- You may never see the incredible patience and love preschool teachers give to students.
- You may never see Paul Foley and Christine Kelly responding at all hours of the day—or night or weekend—to the physical needs of our church home.
- You may never see the emails or phone calls you make to support each other.

As you can “see,” these are just a few of the many unseen ways that you, as the Body of Christ, are a sacrament to the world. The untold and unseen ways in which you offer graciousness to others are no less sacraments because they are not visible.

Take a look at these important numbers and then join me in giving thanks to God for all the sacraments at St. Andrew’s—those seen and unseen.

Faithfully yours,



Snapshot of our Congregation

	2015	2016	2017	2018
TOTAL HOUSEHOLDS	339	317	319	325
TOTAL BAPTIZED MEMBERS	972	864	872	905
COMMUNICANTS				
Last Report	398	356	286	276
Added by Confirmation (+)	17	2	8	5
Received from another Communion (+)	3	5	4	4
Added by Transfer (+)	10	16	8	1
Added from Inactive (+)	1	13	3	3
Loss by Death (-)	3	6	3	2
Transferred Out (-)	8	7	11	6
Removed from Active List (-)	60	93	19	3
CURRENT # OF REGISTERED COMMUNICANTS	356	286	276	278
Others not included above	616	578	596	627
NEWCOMERS	103	110	102	95
Family Units ¹	-	-	39	29
TOTAL BAPTISMS	15	13	12	5
Adults	0	1	0	0
Children	18	12	12	5
MARRIAGES	0	1	1	0
BURIALS	3	8	3	1
FORMATION				
Sunday School Teachers	41	35	35	20
Sunday School Students	141	85	75	90
Vacation Bible School	52	65	63	61
Adult Formation ²	55	65	60	45
SERVICES				
Holy Eucharist: Saturday Evening & Sunday Morning	138	137	138	134
Weekdays & Private	95	107	95	99
Total Communion Received	15,289	14,716	13,664	12,924
Daily Offices and Other Services ³	86	85	93	78
Average Weekend Attendance	292	286	252	233
Average Weekly Attendance ⁴	373	365	330	293
TOTAL ATTENDANCE	19,410	18,629	17,491	16,844

¹ New category as of 2017.

² Average attendance of the weekly Bible Studies & Adult Forums.

³ Includes Morning & Evening Prayer, Preschool Chapel, Funerals, and FoMA concerts.

⁴ Includes Wednesday morning services & Preschool Chapel.

Preschool

Jeanne Jones, Director

Enrollment

We began with 6 vacancies and as of January, we have 2 vacancies. This is similar to other area preschools.

Summer Fun

We had 40 children in three classes staffed by 3 Lead Teachers and 3 Assistant Teachers. The theme was "Camping."

Enrichment Camp

We offered our 3rd Enrichment Camp in June to 16 children bound for Kindergarten. Two lead teachers and an assistant teacher staffed this camp, and the theme was "The Zoo."

Food for Friends

This program continues to flourish and meet the increasing needs of local elementary students who are food insecure. For the 2017-2018 school year, we packed 1,606 food bags, each containing 6 meals and 2 snacks for weekend consumption. For the 2018-2019 school year, we have packed 924 food bags so far. We partner with Shoppers to sell \$5.00 brown bags with the main meals needed for the program. We continue to receive support from local Girl and Boy Scout Troops, area high schools, and neighborhood groups to supplement the demand for food items.

Scholarship

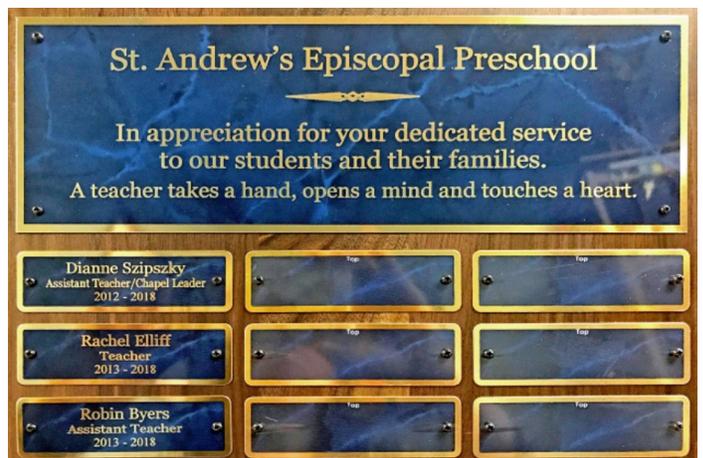
For the 2017-2018 school year, we provided \$3,483 to 2 families to help with tuition costs.

For the 2018-2019 school year, we are committed to providing \$2,745 to 2 families to help with tuition costs.

Outdoor Classroom

We have begun to dream and plan for an outdoor classroom to be an extension of The Discovery Room. This would be a designated space in the woods for science exploration and discovery.

For the first time in many years, the preschool experienced some staff turnover at the end of the 2018 school year. We recognized Dianne Szipszky, Rachel Elliff, and Robin Byers for their many years of dedicated service to the preschool. We are thrilled to have added Karolina Smith, Lisa Winand, and Nandita Rebello to our team.



Building & Grounds

Paul Foley, Vestry &
Christine Kelly, Junior Warden

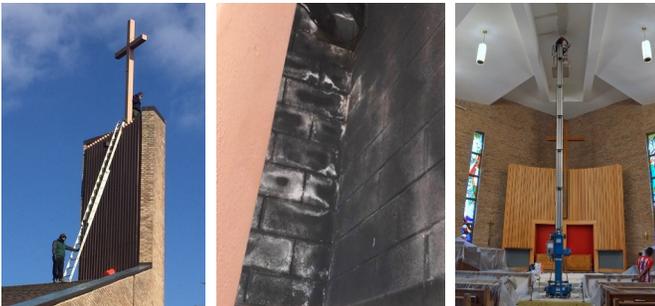
This year saw some progress on updates in the interior of the building and challenges with the elements of wind and water. We had windstorms combined with torrential rains. We persevered through the wettest year on record in Virginia. It has changed our priorities and has set us on an accelerated path to address an expanded list of facility challenges.

Interior Spaces

WATER INTRUSION

The new roof, installed in 2017, addressed many of our leaks throughout the facility. It has also helped reduce gas and electricity bills. The extremely wet year that we had made it evident that we still had issues in the Nave and Sacristy.

- The steeple area and recapping the Nave walls were not included in the roofing replacement contract. The block walls inside the steeple were not addressed in the contract, and they have been identified as a definite water path into the Nave. The Nave ceiling was repaired twice during the year, addressing moisture related problems. The dark stains and centerline tape were repaired; however, other issues have returned and require a comprehensive repair that includes removing drywall.



- Another point of water intrusion is the exterior masonry Nave walls. The repairs to the walls and stained glass window openings will also be addressed in 2019.
- With the wet weather, we had very high humidity in the building which continues to be problematic for the pipe organ. We also had high humidity in other sectors of the building. To help address this issue, all the ductwork in the building will be cleaned and air scrubbers and UV lights will be installed on our HVAC systems.
- A water leak in the Multipurpose Room resulted from a modification made when the new roof was installed, and it has been corrected under the warranty provisions of the roofing contract. Other minor leaks have occurred through the HVAC electrical roof penetration points and were fixed through caulking those openings.
- The downspout drains on the front of the Nave have experienced backup during the heavy rains.

HALLWAY FLOORING

In 2018 the worn hallway carpet was removed and replaced with a composite plank floor. This flooring is easier to maintain and is an aesthetic addition to our building.



SECURITY OF THE FACILITY

A major effort to replace most of the outside doors into the church and improve church security was completed. A combination of composite and steel doors were installed, along with a dual access point electronic security and monitoring system. This project gives the preschool a higher level of security during their use of the facility. The whole facility was rekeyed, and the electronic security system has resulted in an improved access control for the Parish and outside groups using the facility. Thanks to Emily Nein and Michelle Ramsdell for managing this transition. The hardware on the Parish Hall doors was also replaced for improved functionality. There are plans to update the hardware on the Nave entry doors in 2019.



ELECTRICAL

The main emphasis this year has been on lighting and conversion to LED fixtures for energy savings. The outside walkway security lights were replaced with these brighter and energy-efficient LED packages, as well as five of the lights in the front parking area. LED spotlights were also installed in the Nave Sanctuary. An outside light timer and one of the preset controllers for Nave lights were also replaced. The facility is in need of an electrical review to identify capacity and need for additional upgrades.

HVAC UNITS

We experienced HVAC repairs on our nine units this year, including replacements of evaporator coils, gas regulators, and heat exchangers. We will continue to experience episodes of malfunctioning and need for recalibration and replacement of parts as we come to the end of the manufacturer key component warranty limits. A long-range replacement plan will be developed to include a focus on improved humidity control and balanced circulation.

NEW PHONE SERVICE

Poor quality phone service was finally fixed through converting to Verizon fiber-optics and eliminating the use of a local provider to bring service into the building. Immediate benefits were stable fire control system phone lines and much improved quality of service. The change to Verizon resulted in an overall cost savings.

COAT RACKS AND HANGARS

A big thank you to our Workcampers for removing the old anti-theft hangers, resetting the coat racks, and adding the new hangers.



Exterior Spaces

DUMPSTER SERVICE

The accumulation trash outside the church kitchen has long been a problem and a lure for mice and other rodents, which eventually entered the church. The trash collection was moved to a new dumpster located in the rear parking lot. The recycling bin is still located at the church building. This change created a cost savings.

MULCH

Bartlett Tree Experts have partnered with us to provide mulching chips, which allowed resurfacing the outside altar area and access paths.

Additional mulching was done in the front parking area and around the Richardson Memorial Terrace to help control topsoil runoff and provide cover for the tree roots and ground where grass does not grow. Mulching under the trees will help maintain their health.

TREE MAINTENANCE

Several rounds of tree and brush cutting were scheduled with help of the Boy Scouts and Cub Scouts. Many thanks to Sam Palmer, Moose Bruce, and Jewell Gould for their

leadership and to Darren Williams, Steve Koss, Bob Heyer, Bob Gleason, Ron Gumbert, Dave Umberger, Mark Foster, Shelly & Dave Naisbitt, Gene Girondo, Doug Kelly, Woody Browne, and Marc Turner for their labor. Thanks to Doug Kelly who cleared the flat roof and drains.

FAIRFAX CO. STORM WATER RETENTION PONDS

St. Andrew's maintains two dry ponds. On several occasions, the drainage pipes have become blocked, causing the ponds to backup and overflow. To mitigate these issues, tree and brush cutting, as well as drainage trench cleaning, was needed. Many thanks to Doug Kelly, Sam Palmer, and Jewell Gould for help in this area.



MEMORIAL GARDEN

The Memorial Garden Team made planting and mulching improvements in all church flowerbeds through contributing mulch, landscaping stone, and many cleanup hours. Special thanks to Nancy Tillinghast, Chris Umberger, Nancy St. Pierre, Lori Foster, Annel Kelley, Donna Daugherty, and Jewell Gould for their devotion to this task and other flower beds as well. Additionally, with Emily Nein's help, the Memorial Garden records were improved. Maintenance and design work initiatives with Bartlett Tree Experts and Burke Nursery have led to plans to improve the garden's look and function. These plans will soon be final for implementation in 2019.



Final Thoughts

It takes the efforts all of us to maintain our parish home:

- Volunteer in support of various related commissions.
- Take pride of ownership to ensure facilities and equipment used are maintained and returned in good condition.
- Report to the church office when supplies need replacing to ensure replenishment.
- Be a good steward to the building, and identify and clean out items that are no longer needed. Thanks to Amy Dutton for providing assistance in the removal of unneeded items.

Many thanks to Carlos Guzman for his excellent skills as Sexton, plumber, lighting electrician, floor magician, and pest control specialist.

Family Ministries

Amy Dutton, Connections Coordinator

The purpose of this ministry is to keep families with young children (mostly 6th grade and younger) involved in St. Andrew's and encourage them to be more active. Family Ministries and Formation overlap in many of their activities and responsibilities. This position also works closely with the Associate Rector on J2A (7th -12th grade) activities.

Events

FAMILY MOVIE NIGHTS

- Families gathered to watch movies in the Parish Hall twice in 2018.
- 7 families attended each event.

PARENTS AND LITTLES (PALS)

- Parish and Preschool families met in the morning once a month during the school year for fellowship and to allow their children to play with each other.
- On average, 17 people participated in this group each month.

PARENTS' NIGHT OUT

Scheduled to occur once a quarter, PNO offered a wide range of activities for children to participate in while their parents took the night off.

- March: Reptiles Alive – 48 children attended.
- June: Science Night – 42 children attended.



- September: the Great Zucchini – 57 children attended.
- December: Advent Crafts – 57 children attended. Jewell Gould played a wonderful St. Nicholas this year.



EASTER VIGIL CELEBRATION

- Our 2nd annual Easter Vigil Celebration block party was held before the Easter Vigil service in the front parking lot on March 31st.
- Parish, Preschool, and neighborhood families were invited to an evening of arts & crafts, music, a moon bounce, food trucks, and an epic Easter egg hunt.
- Approximately 175 people attended.
- The event then transitioned into the lighting of a (small) bon fire and the beginning of the Easter Vigil service.



CHILDREN'S CHRISTMAS PAGEANT

- 52 young children (parishioners & guests) and 6 youth (narrators) participated in the 2018 Christmas Pageant.
- Baby Jesus was played by Mary Jeanne Sabo.



MISSION FRIENDS

This program introduces 4th - 8th graders to community service and outreach missions.

- 14 youth and 9 volunteers spent the afternoons from July 30th–August 3rd volunteering at ECHO, painting the new ECHO donation box, and much more.



Sacraments Class

In September, Amy Dutton and Mother Margaret co-led a two-part series explaining baptism and communion to young elementary school aged kids and their parents.

- Classes consisted of Godly Play stories that bring life to selected sacraments and a child-friendly instructed Eucharist.
- Included a show-and-tell around the altar and sacristy.
- 11 children and their parents participated.

Summer Camps

VACATION BIBLE SCHOOL

- 61 children, ages 3-8, joined us in the morning for the Shipwrecked: Rescued by Jesus at Vacation Bible School from July 30th–August 3rd.
- VBS was led by Amy Dutton, with the help of 31 youth and adult volunteers.



Fellowship

Mark Foster, Vestry &
Rebecca Umberger, Vestry

This commission provides supportive and welcoming events that appeal to our parish's different demographics, enabling our St. Andrew's family to build deeper relationships with one another. Each event contributes to the ideals of a parish where everyone can worship, serve, and belong. We have over 80 members of the congregation that help set up, serve, prepare food, and clean up after every event. Please let us know if you would like to join this awesome committee!

The events completed in 2018 ranged from receptions, adult dinners, annual parish picnic, Foyer Groups, and coffee service.

Dinners

OKTOBERFEST

This year, due to our busy Parish calendar, we only held one fellowship sponsored dinner, but we did it with gusto/geschmack! In October we hosted our annual Oktoberfest. Special thanks go to Lori Foster for leading and doing the majority of the cooking at the event. Over 100 people attended, enjoying traditional fare, and of course an authentic German band and lots of fellowship. We couldn't have pulled it off without the volunteers on the fellowship committee and those who contributed wonderful German sides to compliment the feast.



Luncheons

PARISH PICNIC

For the 4th year in a row, we hosted the parish picnic on the church grounds in June. We had a rainy day, but that did not stop us from enjoying great food and fellowship inside the church. We grilled burgers and hotdogs under umbrellas and enjoyed potluck salads and sides from the congregation. It was a huge hit, with over 165 people attending. We had lots of children's activities, a bouncy house, crafts and a balloon artist to entertain the kids.



BBQ COOK-OFF

In September St. Andrew's showed off its competitive spirit once again with our 2nd annual BBQ cook-off immediately following the Sunday service. We had 12 varieties of BBQ, including pork butt, brisket, chicken, and sausages. A special thank you to all of our BBQ chefs and volunteers who brought the sides to make the feast complete. More than 150 parishioners showed up!



Receptions

Receptions and enhanced coffee hours were held in honor of the following:

- Bishop David Jones' visit for confirmation.
- FoMA's concert receptions.
- Seminararians' Stephen Shortess and Jeffery Stevenson farewell.



- Funeral reception for Anne Turner.
- Rite 13.
- Clarence "Doc" Kuntz's 95th birthday.



Small Groups

ANNUAL TRIP TO NATS PARK

On May 3rd, some 40 parishioners attended a Nats - Pirates game. The Nationals won, 3-1, and all rejoiced. We'd like to thank Tom Pettit for organizing this event for the past several years! 2019 will be Tom's last year in this role, so baseball fans please consider stepping up to the plate to keep the line moving! Plans are being developed for a Nats-Mets game on May 16, 2019.



FOYER GROUPS

Fellowship is key to St. Andrew's, and foyer groups are an easy, casual way to connect with other parishioners. In 2018, 8 groups met to share a meal or activity on a monthly/bi-monthly basis. We met in homes or at restaurants, which was determined by that month's group host(s).

MEN'S FELLOWSHIP

Led by Darren Williams, the Men's Group had a full year of events, to include campus clean up, Oktoberfest, ECHO, and Hypothermia Prevention week. They also raised money for the Kitchen Fund from a golf scramble. They also toured Vint Hill Winery, and bowled with the Women's Fellowship Group. Service Units for Parishioner Assistance and Event Setup are forming for implementation in 2019.

BOOK GROUP

Led by Sue Colvig, a great group of ladies get together on a monthly basis at various homes. Very interactive conversations take place and lots of friendships form.

COFFEE MINISTRY

Coffee hosts set up and serve at the coffee fellowship times, following both Sunday services. There are 2 to 3 hosts who cover both the 8:00 and 10:00 a.m. services. This is a small number of folks when you consider that between 80-100 cups of coffee and tea, along with snacks and kids' beverages, are enjoyed each Sunday!

NEEDLEWORK & FELLOWSHIP

This small, creative group meets Tuesday mornings to work on their own quilting/knitting/crochet/needlework project, to collaborate on a caring quilt (given to parishioners who may be facing serious illness) or baby quilt (given to families with who just had their first child), and to just spend time together. Lunch at a local restaurant usually follows at noon.



Formation

Jane Girondo, Vestry,
January Layman-Wood, Vestry, &
The Rev. Margaret Peel, Associate Rector

Youth

Youth Formation provides opportunities for children to learn, play, build friendships, contribute to the community, and share in the love and fellowship of our faith and church. The Vestry Formation leads appreciate the help and participation of students, volunteers, parents, clergy, and supporters of the Christian education program for our youth.

SUNDAY SCHOOL

- Each Sunday morning 20 dedicated volunteers provide an inviting Sunday morning education program for 90 registered students. Overall, 40 teen and adult volunteers devote their time, expertise, and caring on a regular basis to contribute to the Christian education of our youth.
- St. Andrew's offers Nursery and Learning Center during the 10:00 a.m. service through the education hour for newborns through kindergarten and offers Sunday School classes for 1st grade through high school from 11:30 a.m. to 12:15 p.m.
- For the Learning Center children, Godly Play is a lectionary-inspired ministry that puts children into the Bible story during the 10:00 a.m. service. The Godly Play teacher, acting as a shepherd, arrives at the front of the congregation with a shepherd's crook to lead the children through the Nave to Godly Play in the Chapel. Four teachers rotate weekly to lead a group of 15 to 25 children.
- On April 22nd, 4 youth from the 7th and 8th grade Sunday School class participated in the Rite 13 service, which recognizes the beginning of their journey to adulthood.
- During 2018, Formation co-sponsored the Lenten Soup Supper series, with high school students participating in the discussion about "religious hero" Mother Theresa.
- Sunday School also piloted a guest teacher program for grades 5-12 with Director of Music Aaron Goen leading a session on church music and the organ. We also conducted two Sunday School teacher informational sessions.

YOUTH GROUP

Our 7th-12th graders participated in St. Andrew's and regional events, including movies, dinners, and other get-togethers.

PILGRIMAGE

Throughout 2018, 10 youth and adults planned and raised funds for the 2019 pilgrimage to Canterbury, England. Their fund raising included selling baked good on Election Day and hosting a Spaghetti Dinner in early December.



SPECIAL EVENTS

- College Brunch
- Super Bowl Party
- Sunday School End-of-Year Teachers' and Mentors' Luncheon
- Graduate Sunday



- Prevention of Child Misconduct Workshops
- Blessing of the Backpacks



Confirmation

- In 2018, 5 youth & 4 adults participated in confirmation classes.
- Mother Margaret and Jeff Regan taught the youth confirmation class beginning in Spring 2018 with five

high school students. The class included monthly meetings and two field trips to a local Jewish Synagogue and the National Cathedral in DC. All five youth were confirmed by Bishop David Jones on November 11, 2018.



- Father Tim and Mother Margaret led the adult confirmation class in their formation and on November 11, 2018 3 adults were received as members of the Episcopal Church and 1 member formally reaffirmed their Baptismal vows.



Adults

Adult Formation deepens our faith through the study and reflection of scripture and the experiences of those who wrestle with the same questions or issues we face in our daily lives.

ADULT FORUMS

- Adult Forums are held most Sundays during the education hour after the 10:00 a.m. service.
- For our Lenten Soup Supper Series, we used several tools such as study guides from the monks at SSJE (Society of St. John the Evangelist).
- In the fall, Adult Forum topics ranged from 'Top 10 reasons to be an Episcopalian' to becoming disciples and following in the footsteps of St. Andrew.

BIBLE STUDY

- Bible Study is held on Sunday mornings after the 8:00 a.m. service and on Wednesday mornings after the 9:30 a.m. service. There are also Bible Studies held in private homes.
- The Sunday morning class meets to discuss the scripture readings for the day and reflect on themes or even the sermon.
- The Wednesday morning group decides on a book of the Bible or related book to study. This year they focused on several themes including Revelation, the last book of the Bible, using a commentary by Bishop N.T. Wright. We also focused on prayer and practicing the Daily Office with our reading of *In Constant Prayer* by Robert Benson for our discussion



Music

Aaron Goen, Director of Music

Music at St. Andrew's grew in musicianship and offerings in 2018.

Adult Choir

- 22 members.
- Sabbath of Solidarity service in the spirit of Martin Luther King, Jr. at Adat Reyim.
- Bernstein's Chichester Psalms with Westminster Presbyterian Church, Alexandria, at their church and at ours for two consecutive Sundays. Ben Hutchens directed, and Holden Browne was the treble soloist at St. Andrew's.
- Summer choir convened twice and welcomed a few non-members.
- A contingent sang in an evensong in September with St. Mary's, Arlington, in a special choir who will serve as the resident choir at Lincoln Cathedral in July 2019.
- Choir retreat in October at Virginia Theological Seminary to learn music and spend time with each other in anticipation of the new program year.



- Community Interfaith Thanksgiving Service at Burke United Methodist.
- One paid bass and one paid alto section leader. Hired a soprano section leader on an occasional basis.

Youth Choir

- 3 members
- Participated in a Cathedral Music Festival in February.
- Sang evensong on Trinity Sunday (May).
- Ended the season with an afternoon of zip-lining at Go Ape.
- Participated in a chorister recognition ceremony where choristers were recognized for their leadership in worship and achieving musical and performance standards.

Cherub Choir

- Led by Mary Hartig – 14 members (ages 4-6).
- Sang for the 9:00 a.m. Easter morning service, Preschool Sunday (May), in November, and Christmas Eve.



Seraph Choir

- Led by Mary Hartig – 5 members.
- Newly-formed choir of 7-9 year olds sang for Christmas Eve.



Contemporary Music Group

- 7 members.
- Provided music for the annual Parish Retreat at Shrine Mont.
- The June service featured bluegrass music and musicians and a festive reception afterwards.

Taizé Group

- 4 members continue to lead music for the monthly Saturday service.

Additional Music

- Two of the Easter morning services were enhanced with the help of a brass quintet and tympani.
- Summer services were enhanced with the participation of instrumentalists in the congregation: Jack Ramsdell, trombone; Alyssa Burkhalter, bass; Rachel Burkhalter, oboe; and Susan Burkhalter, piano and domra.



Friends of Music and the Arts at St. Andrew's Concert Series: Sixth & Seventh Seasons

SIXTH SEASON (SECOND HALF)

- January: Hesperus, early music ensemble accompanied the silent film, *The Three Musketeers*.
- February: Hosted Amy McCurdy's music studio recital; Evensong by the choirs.
- March: Hosted Westminster Presbyterian Choir in a combined performance of Leonard Bernstein's *Chichester Psalms* with harp and percussion.
- April: Rock Creek Trio—piano, cello, and violin.
- May: Navy Sea Chanters.
- June: Hosted The Choir School at St. Peter's for two nights. The Choir School provided musical leadership for the Sunday morning 10:00 a.m. service.



SUMMER EVENTS

- July: Funded award-winning music teacher, Essel Linton at assist with teaching music and movement to Vacation Bible School participants (55 participants, ages 5-10). The group gave a 7 minute presentation of the music and movement they learned over the course of the week. A contingent sang musical offerings at the 10am service and at Coffee Hour afterward.



- August: Partially funded Essel Linton at assist with teaching music and movement to Choir Camp participants (27 participants, ages 5-10). The group gave a 7 minute presentation of the music and movement they learned over the course of the week. A contingent sang musical offerings at the 10:00 a.m. service.



SEVENTH SEASON (FIRST HALF)

- October: Aaron Goen and Friends, with Aaron Humble—tenor, and Kraig Windschitl—organ and piano.
- November: Evensong for All Souls' day with the Adult Choir and Jason Farris, organist.
- December:
 - Hosted the American Youth Philharmonic Orchestra' for 2 master classes.
 - Christmas benefit concert and carol sing with Karen Ashbrook and friends. We raised \$1,235.50 for FACETS and \$1,185.50 for ECHO.
 - Karen Ashbrook, Paul Oorts, and Sophie Chang provided additional musical leadership for the 9:15 p.m. Christmas Eve Lessons & Carols service and the 10:00 p.m. Eucharist service.

Outreach

Elaine Runkel, Vestry &
Jonathan Withington, Vestry

Community Use of St. Andrew's

While financial and volunteer support define much of our parish outreach, we provide a significant donation in kind in the form of meeting space throughout each week.

- Community groups scheduled almost 400 meetings in 2018, averaging about 32 reservations per month.
- With an average of 2 hours per meeting, St. Andrew's donated almost 800 hours of meeting space.
- A majority of the space was used by Boy and Girl Scout Troops, AA, and the Peace Islamic Center.

ECHO (Ecumenical Community Helping Others)

- 231 bags of food and toiletries were collected during the September food drive for ECHO. This was a combined effort from Saint Andrew's, the Latter-Day Saints Ward 6, and the Keene Mill Woods II HOA. Donna Daugherty coordinated this effort with help from Pam Hauge.
- 12 ECHO families received Thanksgiving baskets, including a turkey plus all the trimmings donated by parishioners. Amy and Debby Braun lead this effort.
- \$7,200 was sent to ECHO throughout the year, including a portion from the December FoMA benefit concert.

ESOL (English for Speakers of Other Languages)

- ESOL meets every Tuesday morning of the school year and currently has 6 regular teachers—4 of whom are members of St. Andrew's, with Pat Conrad as the leader.
- The student population is diverse in ethnicity, age, and academic background. Class size ranges from 12 to 20 depending on the day.
- Students range from those with advanced degrees in their homeland to those who are illiterate in any language. Each group works independently. Beginning groups work on speaking and understanding English while advanced groups work on accent reduction and learning about American customs.
- The big concern in 2018 for many of our students has been immigration status.

Hypothermia Prevention Program

- For the 8th consecutive year, St. Andrew's welcomed approximately 35 homeless guests each night during the week of February 4th through 11th, 2018.
- Guests were given warm snacks, a hot dinner with dessert (all desserts prepared by Meredith Horan), a

warm place to sleep for the night, breakfast and bagged lunches assembled and decorated by the 5th & 6th grade Sunday School class, and additional volunteers. SmartTrip metro passes and small gift cards to McDonald's were provided so that our guests had transportation and a place to get out of the cold and get some warm food.

- Over 1,700 volunteer hours were logged in order to provide this necessary ministry. Hours were spent coordinating volunteers, shopping, preparing meals, transporting guests, preparing the church for housing the guests, which included decorating, fire marshal inspections as well as extra custodial duties.



- Steve Koss and Elaine Runkel headed up this effort with many hours of help from people throughout the parish as well as volunteers from Latter-Day Saints Ward 6, Peace Islamic Center, and Metropolitan Community Church.
- Approximately \$3,000 from the 2018 Outreach budget was used to support this program.

FACETS

- Approximately 2,000 meals were served throughout the year to many homeless clients registered in the FACETS' Hot Meals program. These were prepared and delivered twice a month by 40 parishioners divided into 4 teams that cover the shopping, cooking and delivery to various locations in Fairfax (Home Depot, Breezeway Motel and Christ Lutheran Church).
- Donna Daugherty leads this ministry and has recruited new volunteers to take over for the many volunteers that have moved out of the area.
- Total volunteer hours: approximately 480.
- Parishioners provided incredible support for our Giving Tree this year, and we were able to provide 34 needy children with two gifts each. FACETS provided the items that the children had on their wish lists, and Emily Nein and Donna Daugherty coordinated the effort.

- The representatives from FACETS are very appreciative of the contributions of time, talent and treasure from St. Andrew's and its parishioners.
- Approximately \$10,000 from budgeted and designated funds was contributed and/or used to support FACETS during the year.

Samaritan Ministries of Greater Washington

- 40 bags of food and 25 bags of toiletries, plus \$160 worth of gift cards were donated to SMGW for the Mother's Day Food and Toiletry Drive. Parishioners donated food, toiletries, and gift cards in memory or in honor of their mothers.
- \$6,000 was donated to SMGW during the year, including proceeds from the FOMA benefit concert in the Spring.

Workcamp

- From July 21st to the 28th, 12 youth and 3 adults from St. Andrew's lived in the area high school in Uniontown, PA, and spent the week repairing homes for those in need in the community.



- For their free day activity, the campers went white water rafting on the Youghiogheny River.



- This was St. Andrew's 20th Workcamp and it was led by Emily Nein, who also participated in the first Workcamp in 1999 as a camper.
- Workcampers raised almost \$3,400 through two fundraisers: the annual Pancake Supper & Races and a car wash.

- Outreach provided \$6,000 in support of the annual Workcamp mission trip.
- In 2019, the Workcampers will be traveling to Millersville, MD, from June 29th to July 6th.

Other

AMERICAN FRIENDS OF THE EPISCOPAL DIOCESE OF JERUSALEM

- \$3,000 from designated funds and \$540 from the Good Friday offering was contributed to AFEDJ during the year.

CROP WALK

- About 15 walkers from St. Andrew's walked and raised over \$1,000. One quarter of the total walk's proceeds are donated to ECHO, with the remainder going to local and international relief efforts.



EL HOGAR

- Since Jairo decided not to continue his studies at El Hogar, we provided a donation for another student, Eber Alexander Escalante Garcia, for the current school year.

RELAY FOR LIFE

- 20 parishioners participated in the 2018 RFL, raising over \$17,000 for American Cancer Society. This was the 8th consecutive year of St. Andrew's participation in RFL. Once again, Karen Steele and Rebecca Umberger were team captains.

SHRINE MONT

- \$4,939 was applied towards our pledge commitment of \$75,000. To date, \$40,719 has been remitted towards our pledge.

THE ARAB EVANGELICAL EPISCOPAL SCHOOL IN RAMALLAH

- A \$1,000 contribution went to the school.

Stewardship

Pat Brown, Vestry

In 2018, the Stewardship and Communications Commission implemented a strategic plan for year-long resource growth, effective communication, and education with the congregation around the theme of “worship, serve, and belong.” In addition to responsibilities of supporting and coordinating Vestry activities related to budget preparation and monitoring, strategic planning, buildings and grounds, endowment, and finance, the Commission focused its attention primarily on the development of a year-round Stewardship Plan to be implemented over a three-year period (2019–2021). A Stewardship Committee was empaneled in May and included the Rector, the Senior Warden, the Treasurer, the chair of the Finance and Audit Committee, the Stewardship Chairman, and two working group members, to provide guidance and recommendations in formulating the year-long stewardship plan.

Communication

The Committee prepared and facilitated two Adult Forum Updates in April and October.

- The April forum announced the formalization of the position of Connections Coordinator (Amy Dutton), provided a facilities update focused on urgent repairs and pressing maintenance of critical infrastructure, and an update on the St. Andrew’s Plan, with a review on accomplishments and creation of new action items.
- The October forum provided a budget update, a calendar of stewardship activities through the remainder of 2018 and for budget year 2019, a report on facility upgrade activities, and prioritized capital maintenance projects.

Resource Development

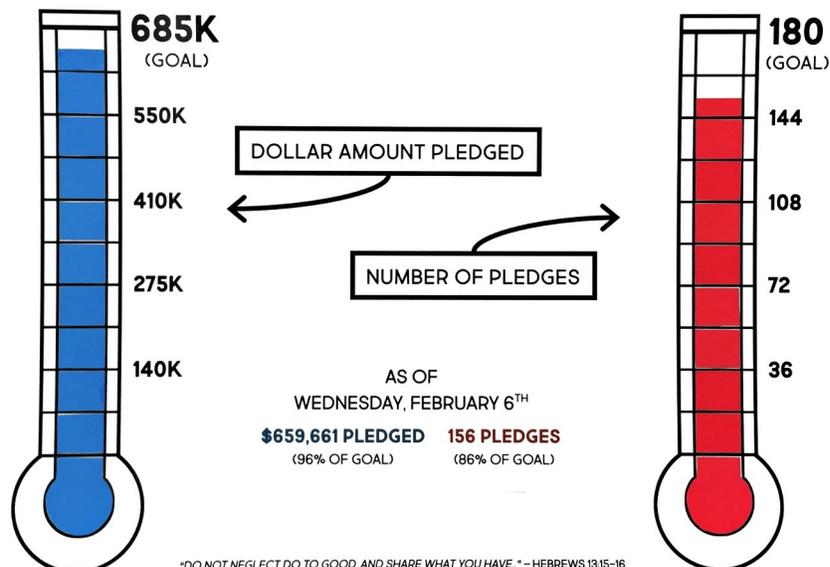
The Stewardship Working Group implemented the plan for the annual stewardship pledge drive based on a projected parish budget of \$820,000, with approximately \$655,000 coming from members of our congregation. With this target in mind, stretch goals of 180 pledges and \$685,000 were established. A recommended number of supportive initiatives for the campaign were put in place:

- An introductory letter with a sensitive appeal for financial support
- A series of Weekly Net articles that reflect on St. Andrew’s welcoming theme of a place for all to “worship, serve, and belong”
- A strong opening sermon from Stewardship Committee member John Jaskot
- Sensitive but persistent “appeals from the pulpit,” and online pledging.

As of February 6th, total pledge dollars represent 96% of our stretch goal, with the likelihood of additional pledges in the coming weeks, closing out a successful campaign.

The Commission, thus, brings closure to the year’s activities with a sense of accomplishment but yearning for continued involvement in year-long stewardship activities for the near future according to plan, all of this motivated by the conviction that St. Andrew’s is an exceptional place to worship, serve, and belong.

ST. ANDREW’S 2019 PLEDGE DRIVE



Welcome

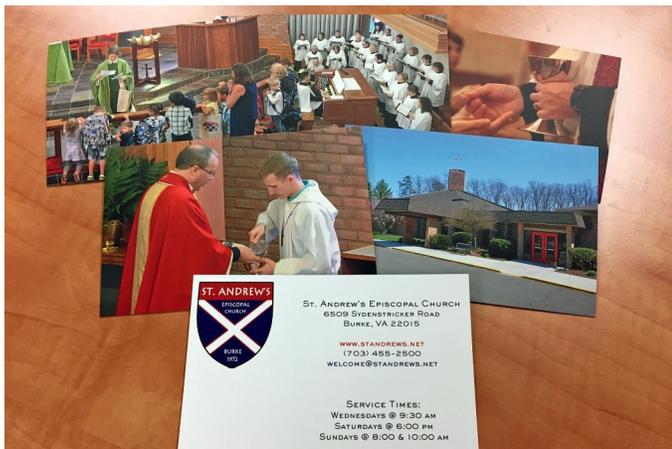
Julie Morgan, Vestry

The Welcome Commission serves as a constant reminder of the way we welcome guests and parishioners and the importance of integrating newcomers into the life of the church.

Connections Coordinator

This is a new concentration this year to work towards attracting and keeping parishioners.

- Created an Invite, Welcome, Connect committee.
- Established a Quarterly Newcomers' Café.
 - the one held in September 2018 had 8 families and was very successful.
- Worked with the Worship committee on Greeter training.
- Created marketing materials/church "business cards."



- Had a booth at the Burke Fall Festival to market and promote our church and preschool on September 7th.



- Began putting articles about our events in the Burke Patch.
- Established a St. Andrew's Family Facebook page.

Newcomers & Parish Visitation

All guests are invited by the Sunday Greeters and the Clergy to fill out a newcomer card with their information so St. Andrew's can keep in touch with them. Newcomers who fill out a card are added to the Monthly Net mailing list and visited by a member of the Parish Visitation team, who delivers a welcome bag within a week of when the card is filled out.

- Led by Julie Morgan – 9 members.
- 29 families (95 individuals) filled out newcomer cards in 2018.
- In late spring of 2018, newcomers were mailed an invitation to the Annual Parish Picnic, held on June 10th.
- Members deliver a welcome bag—containing a fresh loaf of bread, an information packet on the various ministries at St. Andrew's, and the most recent Monthly Net—to newcomers within a week of their first visit.

Sunday Greeters

- Led by Jeff and Simone Reba – 14 members.
- These volunteers welcome all service attendees, identify newcomers to the clergy, and assist in the after-service greeting and follow-up process.
- New greeter buttons were designed by Emily Nein and ordered in October 2018.



Worship

Julie Morgan, Vestry

The Worship commission is committed to providing a variety of meaningful worship opportunities for everyone to find a place to experience the love of God and neighbor through worship, caring, and sharing. Commission objectives are to provide a coordination focus for worship, assist in implementation of special seasonal worship experiences and venues, and interface with the Friends of Music and the Arts at St. Andrew's (FoMA) Board.

Altar Guild

- Led by Marlene Taggart – 24 members.
- There are 18 team members who rotate for the set up for each weekend service. In addition, there are 4 team leaders, and 2 members who are responsible for the linens. Husbands and sons of members are known to help out from time to time.
- The Altar Guild is planning a brunch in 2019 and encourages anyone interested in joining this fun, behind-the-scenes group to attend.

Flower Guild

- Led by Martha Turner – 9 members.
- Members arrange flowers for services on a rotating basis. They also decorate the church for Christmas and Easter. Altar flowers that are given as memorials/thanksgivings/birthdays are printed in the bulletins.



Prayer Guild

- Led by Deborah England – 20 members.
- Membership consists of both current and former parishioners.
- The Prayer Guild prays for every member of the congregation, not just the sick and departed.
- They physically meet about twice a year, with most activity done via email.
- New in 2018: Some members now accompany the Eucharistic Visitors on their trips to visit the homebound or hospitalized.

Acolyte Ministry

- Led by Mother Margaret – 14 members.
- An Acolyte Brunch was held on May 20th to honor the acolytes and acknowledge the seniors for their service.
- Starting in September 2018, adults were invited to join the ranks, as many acolytes had either moved or graduated.



- New and returning acolytes participated in acolyte training in September and December of 2018.

Lay Ministry

- Led by Julie Morgan – 30 members.
- Members include:
 - 8 Lectors who read Scripture in all services.
 - 18 Lay Eucharistic Ministers who assist in distributing the wine at Holy Eucharist services. They also lead the Nicene Creed and Prayers of the People.
 - 7 Worship Leaders who lead the Saturday Evening Prayer and Taizé services.
 - 6 Eucharistic Visitors & 6 Prayer Guild members who take communion to the homebound or hospitalized after the 10:00 a.m. Sunday service.

Usher Ministry

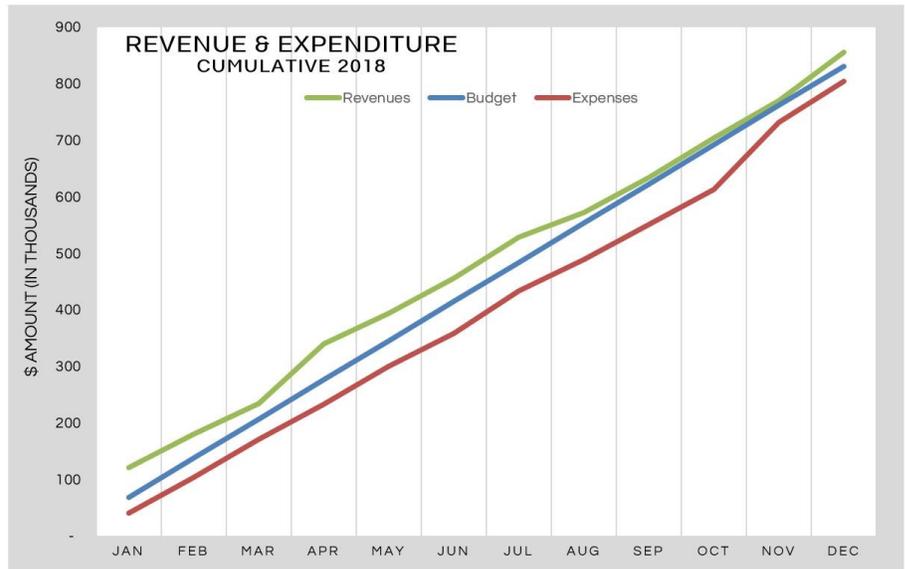
- Led by Doug Wood & Rich Richardson – 30 members.
- Ushers support both Sunday and special services:
 - 7 members support the 8:00 a.m. Sunday service, led by Rich Richardson.
 - 21 members support the 10:00 a.m. Sunday service, led by Doug Wood.
- All members support special services and events on a volunteer basis. Ushers assist in worship by:
 - Distributing the service bulletins, which include the Weekly Net, lectionary readings, and any additional inserts.
 - Collecting the offering.
 - Assisting in managing the altar rail for the Holy Eucharist service.
 - Providing assistance to parishioners should the need arise.
 - Monitoring the safety and security of the church during worship.

Treasurer Report

Chris Conrad, Treasurer &
Michelle Ramsdell, Parish Administrator

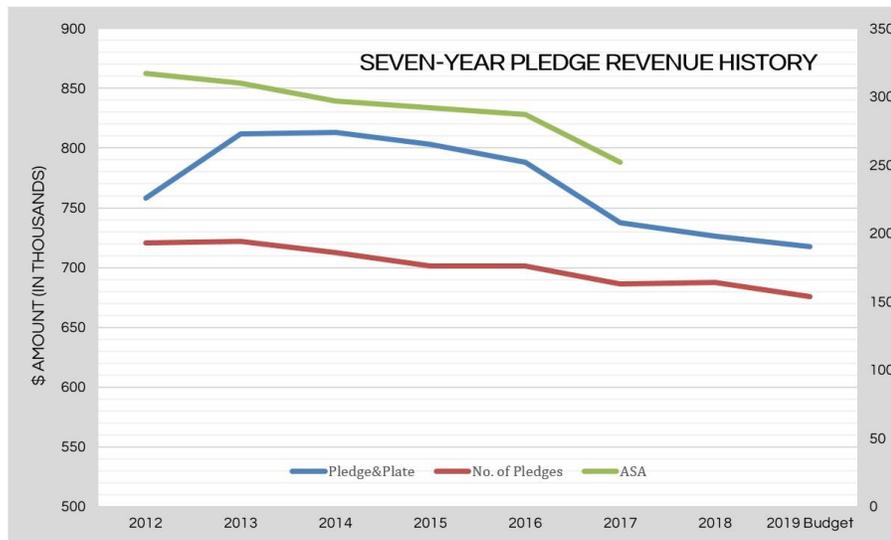
St Andrew's entered 2018 with a balanced budget and the continued promise of the Vestry to bolster our financial reserves to meet the needs of the future as well as our current mission. Shortly after the year began, it became clear that major expenditures on the building were going to be a necessity. The Finance and Audit Committee provided a three-year plan for major repair expenditures and the Vestry approved the plan. In late 2018, additional building repair requirements became obvious. Fortunately, there appears to be sufficient reserves to complete the repairs; however, the reserve will need to be reconstituted as quickly as possible.

Our total income for the year was \$855,000, while our expenditures were under \$804,000. The chart above shows that we stayed ahead of the budget for both revenues and expenses for the entire year.



NOTABLE FINANCIAL EVENTS

- We refinanced our mortgage in the early part of the year. The new mortgage is a 7-year term, amortized at a 25-year rate, with a principal of \$1,150,000 and an interest rate of 4.5%. This refinancing provided cash for the roof repair and lowered our monthly mortgage payments.



- We have been financing some of our repairs and some operating costs with designated funds that were appropriated by the Vestry in the past but unused in the year appropriated. This is not sustainable, and we will need to increase our revenues in the future or lower our operating costs.

- Pledges have declined over the last few years. The chart to the left shows the general decline in our pledges and pledge income. ASA refers to "Average Sunday Attendance." The Pledge and Plate Revenue is keyed to the left vertical axis. The No. of pledges and the ASA uses the right side axis.

- Some of the pledge revenue shortfall in previous years has been offset by

increases in the annual Endowment Fund transfer to the operating budget, and we have seen a long-term, substantial rise then a recent fall in our invested funds. The decline in investment value during 2018 has reduced sources of income and our net assets.

We are blessed with our parish administrator, Michelle Ramsdell, who runs the day-to-day financial operations of St Andrew's with consummate skill and dedication.

Analysis of Revenues and Expenses

INCOME	2017 Actual	2018 Budget	2018 Actual	2019 Budget
Plate Offering	\$73,557	\$45,000	\$44,311	\$48,000
Pledge Payments	716,437	685,000	682,087	655,000
Other Gifts ¹	-	12,000	16,160	12,000
Parish Organizations	19,209	18,900	19,416	18,900
Investment Income - Operating ²	26,820	10,000	(3,221)	10,224
Endowment Income	23,091	24,123	24,071	27,144
Other Undesignated Income ³	79,387	35,280	72,195	36,611
Released from Designated ⁴	-	-	-	76,687
OPERATING INCOME	\$938,501	\$830,303	\$855,019	\$884,566

EXPENSES	2017 Actual	2018 Budget	2018 Actual	2019 Budget
Outreach ⁵	\$95,951	\$75,740	\$69,887	\$91,700
Formation ⁶	12,156	18,680	11,727	24,735
Worship ⁷	21,750	24,465	23,417	32,600
Fellowship ⁸	(158)	7,087	4,105	6,280
Salary and Benefits ⁹	452,912	478,755	482,896	497,172
Plant and Operations ¹⁰	215,964	225,500	211,782	232,901
OPERATING EXPENSES	\$798,575	\$830,227	\$803,814	\$885,388

Increase/(Decrease) in Unrestricted Net Assets	139,926	76	51,205	(822)
Depreciation Expense	(137,119)	-	(127,136)	-
Transfer from Temporarily Restricted Funds ¹¹	340	-	1,916	-
OPERATING TOTAL	\$3,147	\$76	\$(74,015)	\$(822)

¹ Prepaid pledges recognized in 2018 and stock gifts.

² Includes adjustment to market for STAMP and TOTF which was a negative amount for 2018.

³ Budget only includes Tower Rent. Actual income includes any undesignated gifts that do not fall under pledge or plate.

⁴ Budget for 2019 includes use of funds designated in previous years.

⁵ Includes Diocesan and Regional pledges, Preschool support, and Outreach Commission budget.

⁶ Includes Sunday and Summer Church School, Vacation Bible School, Adult Formation, Confirmation classes, and Nursery costs. Church School, Adult Formation, and Youth actual expenses were less than budget for 2018.

⁷ Includes Choir, musician, instrument, Altar Guild, and Acolyte expenses.

⁸ Includes social, welcome, and membership expenses.

⁹ Includes salary, housing, utility, travel, pension, health and life insurance, and continuing education for clergy; seminarian expenses, retirement, and social security costs.

¹⁰ Includes janitorial supplies, plant utilities and maintenance, snow removal, office supplies and equipment, postage, telephone, printing, church insurance, and mortgage interest.

¹¹ Shows funds transferred from Designated to be used for operating expenses or purchases. In 2017, this was part of a computer purchase and in 2018, the purchase of the organ bench.

Statement of Financial Position

ASSETS	2017	2018
Sun Trust: Checking	\$119,405	\$91,852
Money Market	-	21,323
Certificates of Deposit	11,250	-
Diocese of Virginia (DMS)	100,000	100,000
UBS Financial Services - RMA: Cash	107	-
Stock	21,750	-
Trustees of the Funds: Endowments	1,190,826	1,085,322
STAMP Fund	144,026	218,702
TOTF Investment Fund	130,713	227,486
Preschool and Discretionary Bank Accounts	113,818	135,109
Petty Cash	50	50
Fixed Assets: Capital Improvements	1,468,944	1,555,750
Land & Building	2,661,341	2,661,341
Organ	936,000	936,000
HVAC	211,471	211,471
Furniture and Fixtures	25,658	29,246
Accumulated Depreciation	(2,217,483)	(2,344,619)
Other Prepays	6,197	6,420
Loan Costs	-	16,630
TOTAL ASSETS	\$4,924,073	\$4,952,083
LIABILITIES	2017	2018
Payroll Liabilities	\$562	\$2,768
Prepaid Income	49,700	36,070
Sun Trust: Mortgage - Principal (Current)	41,204	37,306
Mortgage - Principal (Long Term)	943,037	1,085,987
Preschool and Discretionary Bank Account Liabilities	113,818	135,609
Due to Preschool	290	295
Accrued Expenses	116	378
NET ASSETS		
Designated	107,850	116,536
Endowments	1,190,826	1,085,372
Reserves: Building Repair	76,222	129,222
General Use	178,629	174,735
Undesignated	2,221,819	2,147,805
TOTAL LIABILITIES & NET ASSETS	\$4,924,073	\$4,952,083

Summary of Restricted Accounts

FUND	Beginning Balance	Increases	Decreases	Ending Balance
Reserves				
Building Repair	\$76,222	\$53,000	-	\$129,222
General Use	178,629	-	3,894	174,735
	\$254,851	\$53,000	\$3,894	\$303,957
Other Designated				
Education	1,928	4,368	2,263	4,033
Fellowship	19,255	20,155	15,568	23,842
Outreach	4,541	13,516	14,169	3,888
Worship	5,482	4,930	6,635	3,777
Youth	10,034	24,808	22,488	12,354
Other	20,464	23,664	22,583	21,545
	\$61,704	\$91,441	\$83,706	\$69,439
Special Offerings	-	\$6,553	\$6,553	-
Endowments (Principal)	\$1,190,826	\$57,217	\$162,670	\$1,085,373
Endowments (Designated Income)	\$46,146	\$23,008	\$22,057	\$47,097
TOTAL RESTRICTED ACCOUNTS	\$1,553,527	\$231,219	\$278,880	\$1,505,866